
RENEE MACNEIL



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[HTTPS://MYSPAZBOOK.COM](https://myspazbook.com)

OBJECTIVE

To obtain full or part-time work in the field of writing, education, social media management, event coordination, training, and/or online marketing.

SKILLS

Teaching, Writing, Management, Social media management, Training, Online marketing, Coaching, Running

EXPERIENCE

OWNER/FOUNDER/AUTHOR / MACNEIL AUTHORS, LLC

2016-Present

Write, edit, and create books and blogs. Create and maintain company website and blog at www.myspazbook.com. Create and manage social media sites and online marketing for book and business. Provide individual and group training and coaching sessions on ADHD.

ADMINISTRATIVE ASSISTANT AND FRONT DESK MANAGER / ROANOKE ATA MARTIAL ARTS

2017-Present

Manage social media and email communications for the business. Design and maintain the business' website. Onboard new families and students into the program. Coordinate and market events hosted by the studio. Enter, complete, and distribute online sales orders for gear and equipment. Manage the front desk during business hours.

ENGLISH TEACHER / HOLLY SPRINGS HIGH SCHOOL

2011-2015

Taught high school English courses. Taught Speech elective to 9th-12th grades. Managed online gradebook. Coordinated and ran the Poetry Out Loud National Competition in 2015

ENGLISH TEACHER/THEATER DIRECTOR / CONCORD HIGH SCHOOL

2005-2011

Taught high school elective courses: Theatre Production, Shakespeare, Film Study, Public Speaking. Taught 9th and 10th grade English. Directed two theater productions per year. Supervised the senior One-Act Festival. Managed and maintained the Drama Club.

RENEE MACNEIL

EDUCATION

**MASTER OF ARTS IN
ENGLISH / MAY 2001**

University of Vermont

**BACHELOR OF ARTS IN
ENGLISH WITH MINORS IN
THEATER ARTS AND ART
HISTORY / MAY 1998**

University of Vermont
Phi Beta Kappa, Cum Laude

VOLUNTEER EXPERIENCE OR LEADERSHIP

Boston Marathoner: 2018
PTA Committee 2015-Present
Run Club Volunteer: 2015
PLC Team Leader: 2014-2015
Strand Leader: 2009-2010
*Community Theatre Member: 2003-
Present*
Dramaturg and Script Advisor: 2007
Soccer and Tennis Coach: 2003-2004
*Co-Manager of Victoria's
Secret: 1998-2000*
Teaching Assistant: 1997-1999

EXPERIENCE CONTINUED

**DIRECTOR/THEATER INSTRUCTOR/ACTRESS / STARS
THEATER AND ART CENTER**

2012-2013

Taught Homeschooler's Theater class. Directed musical and non-musical productions. Performed in dinner theater and staged productions

**ADJUNCT WRITING INSTRUCTOR / MASSACHUSETTES
BAY COMMUNITY COLLEGE**

2004

Developed and taught college writing course. Edited and graded college-level writing.

**LANGUAGE ARTS TEACHER / MEADOWBROOK SCHOOL
OF WESTON**

2003-2004

Taught classes in 6th, 7th, and 8th grade literature, writing and grammar. Developed and taught improvisational acting class. Developed English curriculum for the middle school.

LEAD TEACHER/DIRECTOR / THE OWL SCHOOL

2001-2003

Performed all duties similar to a Head of Middle School. Managed other teachers and led weekly staff meetings. Taught classes in 6th, 7th, and 8th grade literature, writing and grammar. Created and conducted middle school drama classes. Directed, produced and designed school theater production.